

## **GRANTS – PROCEDURE FOR SUBMITTING REQUESTS – TEACHERS & ADMINISTRATORS**

All requests for grants from teachers/administrators must be approved in writing by Principal Debbie Brockett before being submitted to the LVHSAA.

Grants will be limited to purchase items or services not otherwise provided by CCSD that will enhance the learning experience of students.

- (a) Use the Teacher/Administrator Grant Request form on the LVHSAA.com website.
- (b) Have the form approved and signed by Principal Debbie Brockett.
- (c) Submit the signed, approved form by email to the LVHSAA at lvowl@aol.com.

### ***Examples of requests previously approved and that will be considered in the future:***

Calculators & batteries  
Classroom supplies, such as colored paper